Hello!

I hope you and your family enjoyed your Christmas break! We are having a great week back at school with our friends! Following is our January update, which includes some reminders, updates, and save the dates. Please be sure to read it completely!

OPEN ENROLLMENT:

- **Open enrollment for the 2026/2027 school year will begin on Tuesday, January 13th.**
- January 13th open enrollment is open to current PCP families only.
  - I will meet you in the main building at 8:15 on Tuesday morning, January 13th. **Please be sure to have your enrollment form and fee.** (I can't hold a spot for your child if you don't have the fee with you.) (As an FYI, I will have the doors to the main building open at 6:00 AM.)
  - Email confirmations will be sent by the end of day on Friday, January 16th.
- Enrollment information and enrollment forms were sent home before break in your child's folder.
- The $75 enrollment fee is non-refundable.
- There is a 10% sibling discount.
- Open enrollment is **in person** on the 13th. After the 13th, you can send your form & fee in during the week if you aren't able to make it on the 13th.
- Open enrollment is then opened to CCV on Sunday, January 18th (after 1st service) and then open to the public on Tuesday, January 20th at 9:30 in the main building. (Thank you for your parent referrals! Feel free to share this information. We also update on social media regarding availability after each enrollment session.)

TIPS FOR OPEN ENROLLMENT

- If you are a 2YO parent wanting to enroll in a 3YO MWF class, you should plan to come early. We have limited 3YO MWF spots. 3YO TTH spots will fill up next.
- I will have the doors open to the main building by 6:00 AM.
- If you are enrolling a 2YO you don't need to come as early, unless you want to. 😊

- If you are a 3YO parent wanting to enroll in a 4YO MWF or 4YO M-F class you don't need to come as early as we typically don't fill up on Tuesday.

JANUARY PCP HAPPENINGS:

- Afternoon Adventurers SCIENCE! form will open on Friday, January 9th at 8:15 AM for the next session. (Flyers were sent home January 5 & 6.) This session runs from January 21 – February 25.
- On January 15 (TTH classes) and 16 (MWF & M-F classes) we wear Black and White!
- We will be closed on Monday, January 19th for MLK.
- PJ and Pancake days are Thursday and Friday, January 22 & 23. More information will come from your teacher in the coming days.

SAVE THE DATE @ PCP:

- February 11 & 12 we will show LOVE by working together on Providence Christian Preschool's LOVE Project. We will need your help with this. I will send a flyer home later this month with more information.

UPCOMING:

- As you know, we are state certified. Being state certified requires that certain paperwork is in your child's files along with you reviewing the paperwork at 6 months. I will be sending home your child's information for you to review and update (closer to the end of January). If updates are not needed, you will simply sign the form and return it to me. If updates are needed, you will add them to the form manually and sign once completed. All forms will need to be returned to me no later than February 27th. Thank you for your attention to this.

IMPORTANT:

- Please be sure we have your correct contact information. If you have changed phone numbers, please email me so I can update your child's records. We need both parents' contact information to be accurate. This is extremely important, especially if I need to contact you throughout your child's school day.

- If your child is in a 4YO class, please be sure your address is accurate. Our 4YO's start practicing their address this month. If you need to make a change, please email me directly.

SAVE THE DATE @ CCV:

- **Mom Matters –** meets at CCV the **2nd Tuesday of every month at 7:00 PM**. Being a mom in today's world is no small task. From raising newborns to guiding high schoolers, motherhood requires strength, wisdom, and perseverance. This year we will study Ephesians 6. Theme of the year "What it means to be an equipped mom – fully clothed in the Armor of God. More information HERE.
- **Blood Drive at CCV,** Friday, January 30th. 2:00 PM – 7:00 PM More details HERE.
- **True Girl Crazy Hair Tour** – designed specifically for moms and their tween daughters (ages 7-12) to enjoy connection, worship, Bible teaching, and games as moms are provided guidance and tools to "empower your daughter to courageously be who God made her to be"! Coming to CCV, **Thursday, February 5th at 7:00 PM**. More information HERE.

MISCELLANEOUS:

- **Snack & Lunches –** As stated in our Parent Handbook, please be sure you are sending NUT FREE snacks and lunches for your child. **Nut free includes snacks that may have been packaged in a nut facility**. We have children with severe allergies, and we must be diligent with this. All snacks and lunches are checked daily. We do have yogurt/cheese options if by chance you do send in something with nuts/nut facility. Thank you so much for your cooperation and understanding.
- **Parent Availability** - It's extremely important that you can be reached during school hours. Please have your phone with you during the time your child is at school. I do make parent calls which either come from the preschool phone or my personal cell if I am out of my office. I text as well if I can't reach you by phone.
- **Security** - When waiting or at pick-up, please do not go towards the playground or side of the building. Please do not peek in the windows. Please be sure to share this with anyone who picks up as well. This is for safety purposes as it can startle the students, and our teachers are instructed to initiate safety protocols immediately.

- Pick-up – **Please be on time for your child's pick-up.** Pick-up times are 11:30, 12:30 or 2:30. (You should be on the premises at your child's dismissal time.) If there is a consistent late pick-up, you will be charged $20 each time. (Please understand, we have classes to get back to after each dismissal.)
- As a reminder, the preschool doors are locked at all times. If you are dropping off late, or stopping by during school hours, you will need to ring the doorbell.
- Please be sure to pass on these reminders to the appropriate family members or friends who are dropping off and or picking up.
- Tuition is due beginning on January 15th for the month of February. Please plan to submit payment **no later than January 20th**. (Late fee applies to any check received after the 20th of the month.) If writing a check you can send it in your child's folder or if you would like to pay by credit card, please use this LINK.
- Please remember to send in your child's Health Report if you haven't already done so. You can find the form HERE.
- We are very social! Be sure to like us on Facebook, follow us on Instagram, and subscribe to us on YouTube.
- Past monthly updates HERE.

As always, thank you for taking the time to read this email and for your support and cooperation.

If you have any questions or concerns, please feel free to contact me at any time.

Have a great rest of your week and Happy New Year!!

Heather

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